

Report For Week Ending 2 April 1958
From
Records Center

During the week the following accessions were made:

DD/P	51 cu. ft.
COMPT.	4 " "
OCR	141 " "
OL	15 " "
ORR	5 " "
OTR	3 " "
Sub-Total:	<u>219 cu. ft.</u>
Finished Intelligence	57 " "
Total:	<u>276 cu. ft.</u>

Map Negatives	1159 cu. ft.
Records Holdings	26517 " "
Distribution Material Holdings	10975 " "
Total:	<u>38651 cu. ft.</u>

Distribution Material Disposed of at Center	6 cu. ft.
Distribution Material Transferred from Center	5 " "
Records Disposed of at Center	0 " "
Records Transferred from Center	62 " "
Total:	<u>73 cu. ft.</u>

Accessioning
a. Tangible:

- (1) Four Management Staff employees assisted the Center personnel in renumbering 8,160 containers Saturday.

Reference
a. Tangible:

- (1) Service two large request that consisted of 2410 NIS reports being furnished to ONI and 525 NIS reports to [REDACTED] 25X1A6a
- (2) Regraded over 1000 reports and documents in accordance to the latest regrading bulletins.
- (3) Transferred 2 cu. ft. of MPD folders back to headquarters along with 140 duplicate folders in job 57-44 to be screened and interfiled and returned to the Center for storage.

Disposal

a. Tangible:

25X1A13a (1) [REDACTED] 19 cu. ft. of material during the week and 5 cu. ft.
were placed in the disposal area.

25X1A9a

[REDACTED]
Chief, Records Center Division

Attachment.